

Council Meeting
July 10, 2017
7:00 p.m.

The council meeting of Mayor and Council was held on the above date and time with Council members DeBenedictis, Carrow, Smith, and Dias present with Mayor Letterman presiding. Town Foreman Jeff Hurlock, Recording Secretary Sue Muncey, Police Chief Brian Hill, Town Solicitor Scott Chambers, Sgt. Harvey Scott, Brenda Robinson Foulk, Cindy Lane, Marvin Pepico, Gerry Pepeta, Brandy Getty, Clay Morris, and Elizabeth Morris were also in attendance.

1. **Call to Order** - Mr. Letterman called the meeting to order at 7:00 p.m.
2. **Pledge to the Flag** – Mr. Carrow led the Pledge of Allegiance.
3. **Approval of Minutes** –

Mr. Carrow made a motion to approve the Town Council Meeting minutes of June 12, 2017 and the Budget Committee Meeting of June 19, 2017 in written form. Mr. Dias seconded the motion. Motion carried unanimously.

4. **Approval of Income and Expense Report** –

Mr. Dias made a motion to approve the Income and Expense Report. Mr. Smith seconded the motion. Motion carried unanimously.

5. **Communications** – Ms. DeBenedictis read a letter dated June 16, 2017 to Mayor Letterman from Debbie Wicks from the Smyrna School District. This was a thank you letter.
6. **Report of the Chief of Police** – Mr. Hill had no report.
7. **Report of the Town Foreman** – Mr. Hurlock stated Public Works is slowly moving into the new building. A new town sign has been ordered. The electric gate has been received. The overhead doors need work. They are currently building storage shelving for equipment. The lifts have been ordered. Mr. Letterman stated the new building is on Bassett Street.
8. **Report of the Town Solicitor** – Mr. Chambers had no report.
9. **Report from Inspections/Enforcement** – Mr. Hurlock stated he sees continued housing. In Huntington Mills they are filling the vacant lots. Mr. Letterman asked about Old Country Farms. Mr. Hurlock stated it is steady. He has seen activity on three or four lots.
10. **Reports from Members of Council**
 - a. **Report from Electric Committee** – Ms. DeBenedictis had no report. The next Electric Committee Meeting will be July 17 at 7:00 p.m. This will discuss late fee waivers.

- b. Report from Street Committee** – Mr. Smith had no report. A Street Committee Meeting will be July 18 at 7:00 p.m. Ms. DeBenedictis stated Highland Avenue was being milled today but it started to rain. Mr. Hurlock stated this could be held up a couple of days to dry. Rodney Street – received a grant through our legislator to be milled. The Fire Company received a grant through our legislators for East Street. Mr. Letterman stated on Highland Avenue the curb sank down. He asked if they were going to reopen for parking. Mr. Hurlock stated no. They will try again tomorrow afternoon. Mr. Hurlock stated if the inspector is not satisfied, it will be replaced.
- c. Report from Water & Sewer Committee** – Mr. Dias had no report.
- d. Report from Equipment Committee** – Mr. Smith had no report.
- e. Report from Personnel Committee** – Mr. Carrow stated the new Administrative part-time employee started today. She brings a wealth of experience with her. We have a Personnel Committee Meeting on July 20 at 6:30 p.m. Mr. Carrow asked about the part-time enforcement position. Mr. Hurlock spoke with Mr. Hill. He will run an ad. Mr. Hurlock stated Mr. Ross passed his Water Distribution Operators test. This was not an easy class. Congratulations are in order for Dave Ross.
- f. Report from Police Committee** – Mr. Dias had no report.
- g. Report from Budget Committee** – Mr. Smith had no report.
- h. Report from Economic Development Committee** – Mr. Carrow stated the High School received a grant from Walmart for \$1500. They were turned down from Lowe's. This will be used for benches and planters. This project will start when school begins. The benches will be around the clock. Eventually they would like to look into a gazebo.
- i. Report from DEMEC** – Ms. DeBenedictis had no report. The next DEMEC meeting is July 18, 2017.
- j. Report from Board of Adjustments** – Mr. Hurlock had no report.
- k. Report from Planning & Zoning Committee** – Mr. Hurlock stated they are still working on the Comprehensive Plan. Hopefully it will be going to a public hearing soon.
- l. Appeals Board** – Mr. Hurlock had no report.

11. Unfinished Business – No Business

12. New Business - No Business

13. Public Forum –

- a.** Brenda Robinson Foulk – She has an issue with trucks, 18-wheelers, on Main Street. These are not deliveries. They are going over 25 mph. They should use School Lane. Traffic light is a possible solution. She gives the town this challenge to rectify.
- b.** Clay Morris – He lives on West Street. Apple Alley – he is concerned about the speed of the vehicles through the alley. Could speed bumps be installed? He has lived here for the past 18 months and it has gotten worse. He has seen 17 children playing in the alley way.

14. Adjournment

Mr. Carrow made a motion to adjourn the meeting. Mr. Dias seconded the motion. Motion carried unanimously. Meeting was adjourned at 7:17 p.m.

Recording Secretary,

Sue Muncey